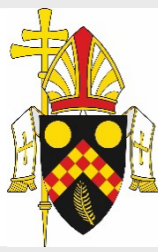



ARCHELEARN QUICK REFERENCE GUIDE



ARCHELEARN ADMINISTRATOR

 archelearn@bne.catholic.net.au

 07 3324 3075

Welcome to ArcheLearn.
Please log in with your email address.

User name or email

Password

Remember Me

[Forgot your password?](#)

Sign in 

[Go to Single Sign On](#)

LOGIN (Single Sign On)

Hi Employee,

This is your invitation to Archdiocese of Brisbane's learning portal.

Your next step is to use the link below to access the portal for the first time.

[Access your account with Archdiocese of Brisbane](#) 

You will be able to set an initial password and login with your user name 'archelearn@bne.catholic.net.au'.

RESET PASSWORD

Click 'Forgot your password'. Enter your email address and click 'Send reset instructions'.

Forgot your password?

Email

Send reset instructions 

[Return to login page?](#)

[Go to Single Sign On](#)

COMPLETING A COURSE

Click on the course you would like to complete/continue.

Employee's Training

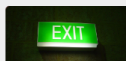
Welcome to ArcheLearn. Select a module to start exploring or visit the Catalogue for further training options available to you.

[Training](#) [Catalogue](#) [Profile](#)

Search my training



Warden Training 1: Emergency preparation



Warden Training 2: Emergency response



Guide for Assessors: An overview of assessing training 

Click 'Explore'

Employee's Training

Welcome to ArcheLearn. Select a module to start exploring or visit the Catalogue for further training options available to you.

OVERVIEW

Guide for Assessors: An overview of assessing training

7 minutes



What is this article about?
This topic provides an introduction to assessing training in this learning portal (as a creator or assessor). We discuss the elements within the portal that can be assessed, as well as how to assess those elements.

Why is this article important?
This article is important as it provides a step-by-step introduction to help new assessors make the most of this platform.

Explore 

HOW TO CLEAR MY CACHE/BROWSING HISTORY

1. Select 'Menu' in the upper right corner
2. Select 'Settings'
3. Select 'Privacy and security'
4. Select 'Clear browsing data'
5. Select 'Clear data'

VIEW COMPLETED COURSES/PRINT CERTIFICATE

Select 'Completed' from the dropdown list.

Employee's Training

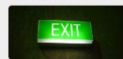
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Search my training



Warden Training 1: Emergency preparation 



Warden Training 2: Emergency response

Enrolled
Enrolled
Completed

Certificates are available.

Employee's Training

Welcome to ArcheLearn. Select a module to start exploring or visit the Catalogue for further training options available to you.

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Search my training



Guide for Assessors: An overview of assessing training 

Completed

Certificate 